

34th Annual MCSEA Professional Development Training Conference
September 14th – 16th, 2011
Howard Johnson
3100 I-70 Drive SE
Columbia, Missouri 65201
Phone: (573) 474-6161

Conference Registration Form

For IV-D, IV-A, CIRCUIT CLERKS, PROSECUTING AND ATTORNEY GENERAL EMPLOYEES

First Name Middle Initial Last Name

Familiar Name for Nametag (Optional)

Job Title Agency County

Office Mailing Address Zip Office Phone

_____ This will be the _____ (#) MCSEA conference I have attended.

E-Mail Address

I have been a child support professional for _____ years.

I am an _____ attorney; _____ caseworker; _____ clerical; _____ supervisor; _____ judge/ALJ;
_____ other, please specify: _____

Enclosed is my:

_____ Full Registration Fee of \$135.00 (Includes all events)

_____ Daily Registration Fee. (Includes the meal(s) offered that day). Please indicate day(s) below:
_____ Wednesday (\$65) _____ Thursday (\$65) _____ Friday (\$20)

Additional meal ticket(s): _____ Wednesday lunch - \$25 each
_____ Thursday lunch - \$25 each
_____ Thursday Award & Banquet dinner - \$40 each

\$ _____ TOTAL ENCLOSED

Make your checks payable to **MCSEA** and mail to: *Donald Stream, MCSEA Treasurer, PO Box 240151, Ballwin, MO 63024-0151. Mail-in registrations MUST BE POSTMARKED NO LATER than August 31st, 2011.* You may still register in person at conference.

HOTEL RESERVATIONS---KNOW THE CODE!

Please contact the hotel directly at (573) 474-6161, if you are reserving your own room at Howard Johnson's. You will need to reference the group code of **MCSEA** in order to get the conference rate of **\$49.00** per room, per night, plus applicable taxes. All attendees of the IV-D, IV-A, Circuit Clerk, PA and AG Offices should be state tax exempt. The deadline for making your hotel reservations is **August 31, 2011**. If you have any questions about lodging or have any problems when booking a room during the conference time period, please notify Cheryl Nunamaker, President-Elect, at cnunamaker@jacksongov.org as soon as possible.

Also, if you are employed by the county circuit clerk or prosecuting attorney's office and your office would like to **use direct billing** for lodging, please have the **appropriate circuit or county office fill out a direct bill application by August 19th, 2011, for the rooms to be billed in order to ensure a smooth check-in for the attendees.**

With any questions or for a direct billing application, please contact the hotel directly at:

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